## **Privacy Policy**

Japan Chlorophyll Co., Ltd. (our company below) believes that it is our social responsibility to properly protect the personal information of all persons who provide personal information to our company (hereinafter referred to as "the individual"), and we take the utmost care in properly handling the personal information of our customers.

- execution of personal information protection
   In order to properly protect personal information, we will ensure that all of our
   employees (including directors, employees, part-timers, temporary workers, etc.)
   are familiar with the "Rules for the Protection of Personal Information," and will
   improve and maintain them.
- 2. method of obtaining personal information and its use
  We will acquire personal information through legal and fair means. We will use the
  acquired personal information within the scope of the notified or publicly announced
  purpose of use and to the extent necessary for the performance of our business.
  Personal data in our possession that we have acquired for business purposes and
  personal information that we will acquire in the future will be used for the
  following purposes
- 1) To provide information, make proposals, contact, and send products, etc. related to our products, services, events, sales promotion activities, etc.
- 2) Billing, collection, and payment of charges
- 3) Responding to customer inquiries, requests for information materials, etc.
- 4) Requesting and contacting customers for surveys, questionnaires, etc. for planning, development and improvement of products (including services and events)
- 5) Procurement of raw materials, materials, parts, etc.
- 3. provision of personal information to third parties

  We will not disclose your personal information to any third party other than our subcontractors without your consent. However, we may disclose personal information without customer consent when required to do so by law, or when requested to do so by a court of law, the police, or other public authorities.
- 4. security control of personal information
  We will take necessary and appropriate measures to prevent unauthorized access to personal information, loss, theft, destruction, falsification, or leakage of personal information, and to otherwise safely manage personal information.

## 5. inquiries regarding personal information

If an individual requests disclosure, correction, suspension of use, deletion, etc., of his/her own personal information, the Company will promptly respond to such request in accordance with the procedures prescribed by the Company. Please contact the following for inquiries regarding this service or personal information by phone or e-mail.

<Contact Information>

Ixll Building, 1-34-6 Kanda Suda-cho, Chiyoda-ku, Tokyo 101-0041, Japan

TEL: 03-3256-8536

E-mail: info@nyk-jc.co.jp